

**BUENA VISTA TOWNSHIP EMERGENCY  
MEDICAL SERVICES, INC.**

**(a nonprofit corporation)**

**REPORT ON AUDIT OF**

**FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2019**

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**

**(a nonprofit corporation)**

**DECEMBER 31, 2019**

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# FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

1535 HAVEN AVENUE • OCEAN CITY, NJ • 08226

PHONE 609.399.6333 • FAX 609.399.3710

[www.ford-scott.com](http://www.ford-scott.com)

## Independent Auditor's Report

To the Management of  
the Buena Vista Township Emergency  
Medical Services, Inc.  
4931 East Landis Avenue  
Vineland, NJ 08360

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Buena Vista Township Emergency Medical Services, Inc., a Not-for-Profit Organization, which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Buena Vista Township Emergency Medical Services, Inc. as of December 31, 2019, and the changes in its net assets and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Ford, Scott & Associates, L.L.C.*  
FORD, SCOTT & ASSOCIATES, L.L.C.  
CERTIFIED PUBLIC ACCOUNTANTS

*Michael S. Garcia*

Michael S. Garcia  
Certified Public Accountant  
Registered Municipal Accountant  
No. 472

July 28, 2020

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**  
**(a nonprofit corporation)**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31,**

**ASSETS**

	2019
CURRENT ASSETS:	
Cash (Note 1)	\$ 23,506.00
Account Receivable - Net of Allowance for Doubtful Accounts	45,388.93
TOTAL CURRENT ASSETS	68,894.93
PROPERTY AND EQUIPMENT (Note 3)	
less accumulated depreciation	69,470.87
TOTAL ASSETS	\$ 138,365.80

**LIABILITIES AND NET ASSETS**

CURRENT LIABILITIES:	
Accrued Payroll Taxes	\$ 3,960.29
Accounts Payable	18,729.55
TOTAL CURRENT LIABILITIES	22,689.84
TOTAL LIABILITIES	22,689.84
NET ASSETS:	
Unrestricted	115,675.96
TOTAL LIABILITIES AND NET ASSETS	\$ 138,365.80

The Accompanying Notes to the Financial Statements are an  
Integral Part of this Statement

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**  
(a nonprofit corporation)  
**STATEMENTS OF ACTIVITIES**  
**DECEMBER 31,**

		2019
UNRESTRICTED		
PUBLIC SUPPORT AND REVENUE:		
Bequests/Donations/Fundraising	\$	2,002.00
Contributions:		
FD #1		25,000.00
FD #2		30,000.00
FD #3		30,000.00
FD #4		1,000.00
Buena Vista Township		40,000.00
Paid Call Revenue		91,593.20
Miscellaneous		5.00
Interest on deposits		21.60
TOTAL PUBLIC SUPPORT AND REVENUE		219,621.80
EXPENSES:		
FUNCTIONAL EXPENSES		
Depreciation		26,165.71
Medical Equipment		975.00
Equipment Repair/Maintenance		1,239.31
Medical Supplies		6,265.93
Oxygen		2,610.58
Training/uniforms		4,361.85
Vehicle Fuel		9,261.26
Tolls		131.70
Vehicle Repairs		13,561.56
Salaries		132,397.17
Taxes & Benefits		15,363.35
TOTAL FUNCTIONAL EXPENSES		212,333.42
SUPPORTING SERVICES		
General and Administrative		
Meeting & Event Expenses		86.43
Accounting Fees		5,297.35
Rent		6,000.00
Phone		732.00
Dues/Fees		50.00
Bad Debt		19,452.40
Bank Charges		268.82
Legal Fees		1,110.00
Billing Services		1,602.25
Medical Director		1,500.00
Office		3,916.85
Book & Subscriptions		2,145.00
Interest Expense		198.16
Miscellaneous		1,501.32
TOTAL GENERAL AND ADMINISTRATIVE		43,860.58
TOTAL SUPPORT SERVICES		43,860.58
TOTAL EXPENSES		256,194.00
CHANGE IN NET ASSETS		(36,572.20)
NET ASSETS, beginning of year		152,248.16
NET ASSETS, end of year	\$	115,675.96

The Accompanying Notes to the Financial Statements are an  
Integral Part of this Statement

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**

**(a nonprofit corporation)**

**STATEMENTS OF CASH FLOWS**

**YEARS ENDED DECEMBER 31,**

	<u>2019</u>
OPERATING ACTIVITIES	
Changes in net assets	\$ (36,572.20)
Adjustments to reconcile changes in net assets to net cash provided by operating activities:	
Depreciation	26,165.71
Changes in operating assets and liabilities:	
(Increase)/Decrease in Accounts Receivable - Net	(40,388.93)
Increase/(Decrease) in accounts payable & Accrued Liabilities	13,998.66
	<hr/>
Net Cash Provided by Operating Activities	<u>(36,796.76)</u>
INVESTING ACTIVITIES	
Purchases of Equipment	<u>(1,396.00)</u>
	<hr/>
Net Cash Used in Investing Activities	<u>(1,396.00)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(38,192.76)
CASH AND CASH EQUIVALENTS:	
Beginning of year	<u>61,698.76</u>
End of year	\$ <u><u>23,506.00</u></u>

The Accompanying Notes to the Financial Statements are an  
Integral Part of this Statement

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2019**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Nature of Activities

Buena Vista Township Emergency Medical Services, Inc. (BVTEMS) (a nonprofit corporation) was recognized as 501(c)(3) incorporated nonprofit organization exempt from income taxes, by the Internal Revenue Service effective October 11, 2011. BVTEMS provides first aid and transportation to the injured and sick in cases of emergency and non-emergency situations in the Township of Buena Vista and the surrounding areas located in Atlantic County, New Jersey.

Basis of Accounting

The financial statements of BVTEMS have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Financial Statement Presentation

BVTEMS has adopted Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, BVTEMS is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Property and Equipment

Acquisitions in excess of \$1,000 are capitalized. Property and equipment purchased are recorded at cost. Donated assets are recorded at estimated fair market value at the date of donation. Depreciation is computed using the straight-line method based upon the estimated useful lives of the assets.

Restricted and Unrestricted Revenue and Support

BVTEMS has adopted SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

All donor-restricted contributions are reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction end or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

For 2019, all BVTEMS revenue and contributions are recorded as unrestricted.

Income Taxes

BVTEMS is exempt from income taxes under Internal Revenue Code 501(c)(3). Under ASB Topic 740, BVTEMS has evaluated all certain tax positions and deems that more likely than not, all positions would be sustained if an examination occurs by a taxing authority. The years 2016 through 2018 remain open to examination.

Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks and highly liquid investments with maturity of three months or less when purchased. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.



**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2019**

**Recent Accounting Pronouncements Not Yet Effective**

In February 2016, FASB issued ASU No. 2016-02, Leases. ASU 2016-02 was issued to increase transparency and comparability among entities. Lessees will need to recognize nearly all lease transactions (other than leases that meet the definition of a short-term lease) on the statement of financial position as a lease liability and a right-of-use asset (as defined). Lessor accounting under the new guidance will be similar to the current model. For public business entities, and not-for-profit organizations that have issued, or are a conduit bond obligor for, securities that are traded, listed or quoted on an exchange or an over-the-counter market, ASU 2016-02 is effective for fiscal years beginning after December 15, 2018. For all other entities, the ASU is effective for fiscal years beginning after December 15, 2019. Early application is permitted for all entities. Upon adoption, lessees and lessors will be required to recognize and measure leases at the beginning of the earliest period presented using a modified retrospective approach, which includes a number of optional practical expedients that entities may elect to apply and could have an effect on the Buena Vista Township Emergency Medical Services financial reporting.

**NOTE 2 - PUBLIC SUPPORT**

Buena Vista Township Emergency Medical Services received the following contribution from other public Entities:

Buena Vista Township	\$40,000.00
Buena Vista Township Fire District #1	\$25,000.00
Buena Vista Township Fire District #2	\$30,000.00
Buena Vista Township Fire District #3	\$30,000.00
Buena Vista Township Fire District #4	\$ 1,000.00

**NOTE 3 - PROPERTY AND EQUIPMENT**

The building occupied by BVTEMS is owned by Buena Vista Fire District #2. BVTEMS owns certain items of the furniture and equipment held in the building. BVTEMS also owns three vehicles.

The depreciation expense for the year ended December 31, 2019 is \$26,165.71.

	<u>2019</u>
Property and Equipment:	
Building	\$ 7,088.00
Ambulances	358,857.00
Vehicle	38,655.00
Furniture & Equipment	87,474.00
Office Equipment	<u>42,656.00</u>
Total Furniture & Equipment	<u>534,730.00</u>
Less: Accumulated Depreciation	<u>(465,259.13)</u>
Net Property and Equipment	<u>\$ 69,470.87</u>

**BUENA VISTA TOWNSHIP EMERGENCY MEDICAL SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2019**

**NOTE 4 - CONCENTRATIONS OF CREDIT RISK**

BVTEMS maintains cash balances at local banks. Accounts at this institution are insured by the Federal Deposit Insurance Corporation. At December 31, 2019, BVTEMS had no uninsured cash balances.

**NOTE 5 - FUNCTIONAL ALLOCATION OF EXPENSES**

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**NOTE 7 - SUBSEQUENT EVENTS**

BVTEMS has evaluated subsequent events for potential recognition and/or disclosure, through July 28, 2020, the date the financial statements were available to be issued and has determined that the following should be disclosed.

BVTEMS has entered into a service agreement with the Township of Buena Vista. The service agreement terms provide that the BVTEMS will provide Basic Life Support Emergency Medical Services within the Township of Buena Vista for calendar year 2020. In return for these services the BVT EMS will receive the following payments from the following entities.

Buena Vista Township	\$ 395,000.00
Buena Vista Fire District #1	30,000.00
Buena Vista Fire District #2	30,000.00
Buena Vista Fire District #3	30,000.00
Buena Vista Fire District #5	15,000.00
Milmay Fire Company	1,000.00
Total Service Agreement Revenue	<u>\$ 501,000.00</u>

It is anticipated the service agreement will be extended beyond 2020 but the agreement for 2021 and beyond has not yet been completed and the terms are at this time unknown.