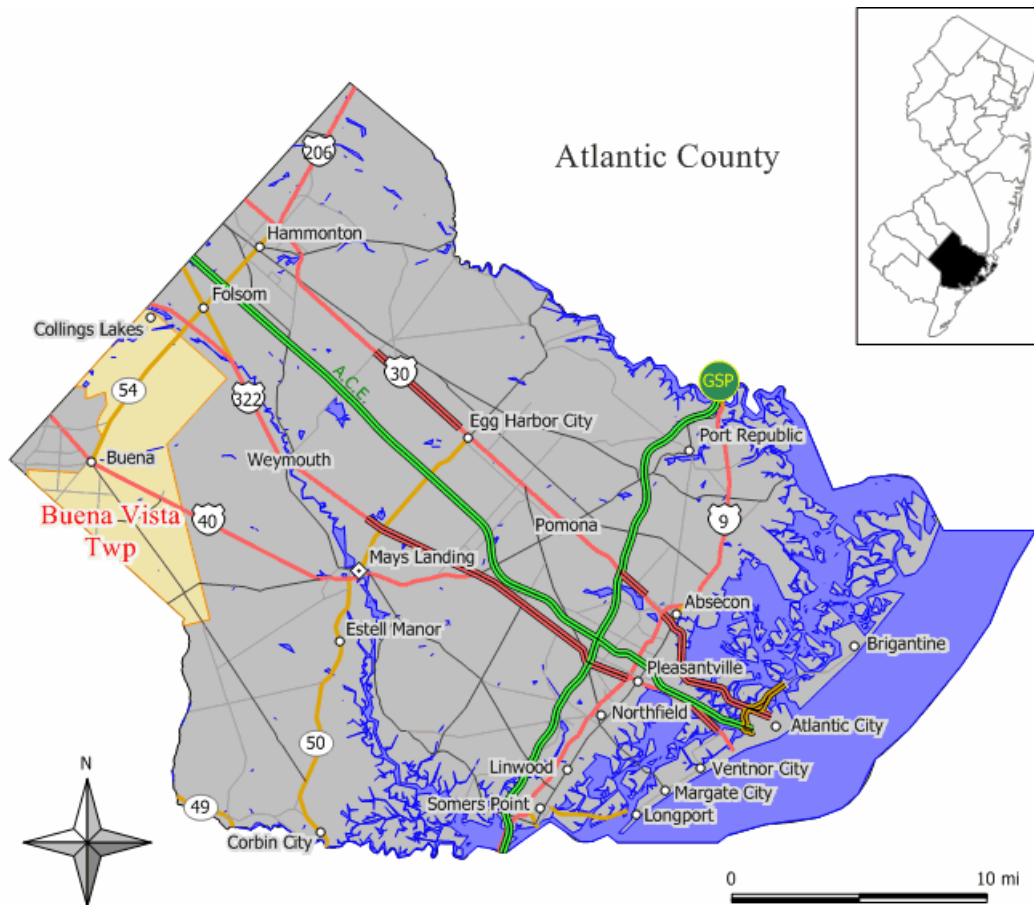


**REQUEST FOR PROPOSAL/QUALIFICATIONS
FOR
MUNICIPAL PROFESSIONALS**

**Issued by the
The Township of Buena Vista**



Advertised in The Press of Atlantic City on November 9, 2024

**Responses Due by:
December 4, 2024
11:00AM**

**REQUEST FOR PROPOSAL & QUALIFICATIONS (RFP)
FOR
MUNICIPAL PROFESSIONALS**

I. PURPOSE AND INTENT

Through this Request for Proposal & Qualifications (RFP), the Township of Buena Vista (hereinafter the “Township”) seeks to engage a vendor as (position) for the 2025 Township year commencing January 1, 2025 or upon appointment, whichever is later. This contract will be awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

II. PROPOSAL SUBMISSION

- 1) An original and one additional copy of the proposal shall be submitted in a **sealed envelope** and must be marked with the “**NAME OF POSITION**” and addressed to:

Lisa A. Tilton, CPM/RMC, Township Clerk
Township of Buena Vista
890 Harding Highway
P.O. Box 605
Buena, New Jersey 08310

- 2) **The sealed proposal must be received no later than Wednesday, December 4, 2024 at 11:00AM prevailing time.**
- 3) Proposals will be publicly opened on Wednesday, December 4, 2024 at 11:15AM. in the Conference Room of the Municipal Building, 890 Harding Highway, Buena NJ 08310.

Faxed proposals will NOT be accepted.

- 4) **Any inquiry concerning this RFP should be directed in writing to:**

Lisa A. Tilton, CPM/RMC, Township Clerk
Township of Buena Vista
890 Harding Highway
Buena, NJ 08310
ltilton@buonavistanj.com

- 5) All documents/information submitted in response to this solicitation shall be available to the general public as required by the New Jersey Open Public Records Act N.J.S.A. 47:1A-1 et seq. The Township will not be responsible for any costs associated with the oral or written and/or presentation of the proposals. The Township reserves the right to reject any and all proposals, with or without cause, and waive any irregularities or informalities in the proposals. The Township further reserves the right to make such investigations as it deems necessary as to the qualifications of any and all vendors submitting proposals. In the event that all proposals are rejected, the Township reserves the right to re-solicit proposals.

III. GENERAL INFORMATION ON THE TOWNSHIP OF BUENA VISTA

- 1) The Township of Buena Vista operates under the Township Form of Government pursuant to N.J.S.A. 40A:63-1. The Township is approximately 42.4 square miles; has a population of 7,570; an annual operating budget of approximately \$5.6 million; and approximately 30 employees. The Township Committee generally meets the second and fourth Monday of each month as well as special meetings, workshops on an as-needed basis.
- 2) All the following are contained within the Township's 42.4 square miles:
 - a) Pinelands Protection Areas; 90% Restricted by Pinelands Request
 - b) Great Egg Harbor National Wild & Scenic River Area
 - c) Industrial Park (Limited)
 - d) Dense Residential Development; Collings Lakes
 - e) Suburban Communities
 - f) Large areas of Woodlands
 - g) Rural Residential Development
 - h) Lake/Dam/Beach
 - i) Large areas of wetlands
 - j) Historic District
 - k) Parks and Recreation Areas

IV. MINIMUM QUALIFICATIONS

Minimum Qualifications differ for each professional specialty; please see Exhibit A for specifics. However, all applicants need to provide the following items contained in Section V.

V. MANDATORY CONTENTS OF PROPOSAL

Definitions

While an applicant does not have to match each item exactly, the following is what is generally meant when used in this RFP.

- **Scope:** Magnitude of the project, and value of the contract
- **Size:** When used in this context refers to such things as: budget, miles of roads, number of employees, acres of recreation areas, size of municipal bonds, population, number of homes.
- **Similar:** Refers to such things as towns that are partially or wholly in the Pinelands, have areas of dense suburban development, have areas of non-dense woodlands, have large recreation complexes, contain streams and lakes, contain federally regulated wetlands and have large commercial areas.

- 1) In addition to demonstrating an ability to meet all minimum qualifications in Exhibit A, the firm must also include and address the following:
 - a) **Contact Information:** Provide the name and address of the firm; the name, telephone number, fax number, and e-mail address of the individual responsible for the preparation of the proposal.
 - b) **A Fee Proposal** for the 2025 year. A fee proposal shall be submitted for each position. If you are submitting a proposal for multiple positions the professional must also submit one fee proposal for

all positions sought as long as such fee proposal is properly identified with the corresponding positions. A proposal showing minimum and maximum ranges is not acceptable.

- c) **An Executive Summary** of not more than two (2) pages, identifying and substantiating why the vendor is qualified to provide the requested services.
- d) **A Staffing Plan** listing those persons who will be assigned to the engagement if the vendor is selected, including the designation of the person who would be the vendor's officer responsible for all services required under the engagement. This portion of the proposal should include the relevant resume information for the individuals who will be assigned. This information should include, at a minimum, a description of the person's relevant professional experience; years and type of experience; and number of years with the vendor.
- e) **A description of the vendor's experience** in performing services of the type described in this RFP. Specifically identify client size and specific examples of work within the scope of services required under this RFP in similarly-sized municipalities. It is imperative to show experience in similarly-sized towns.
- f) **The location of the office**, if other than the vendor's main office, at which the vendor proposes to perform services required under this RFP. Describe your presence in New Jersey and any familiarity your firm has with the Atlantic County area.
- g) **Five (5) references** for which similar services have been provided for. Experience with similarly sized municipalities is a plus. Provide the contact names, titles and phone numbers.
- h) If the vendor or any principal therein has been subject to any **professional disciplinary action** over the last three (3) years, the bidder must provide a description of the litigation and/or disciplinary action.
- i) In its proposal, the vendor must identify any existing or potential **conflicts of interest**, and disclose any representation of parties or other relationships that might be considered a conflict of interest with regard to this engagement, or the Township.
- j) Individuals/Firms appointed to provide a Professional Service will be required to supply, at the time of contract execution, the following:
 - a) A Certificate of Insurance issued by an insurance carrier authorized to do business in the State of New Jersey reflecting the amount of professional liability insurance in effect during the contract period and naming the Township as an additional insured.
 - b) Copy of your Affirmative Action Certificate.
 - c) A copy of your New Jersey Business Registration Certification
 - d) The Vendor must submit a completed "**Contractor Certification and Disclosure of Political Contributions**" form with its proposal. Failure to submit this completed form will cause the Vendor's proposal to be disqualified without evaluation. **See Exhibit "B"**

VI. INTERVIEW

- 1) The Township Committee (or if designated the Township Administrator) and/or the Joint Planning/Zoning Board reserves the right to interview any or all of the applicants submitting a proposal. Although interviews may take place, the proposal should be comprehensive and complete on its face. The Township reserves the right to request clarifying information subsequent to submission of the proposal.

VII. SELECTION PROCESS

- 1) All proposals will be reviewed by the Township Committee and/or the Joint Planning/Zoning Board to determine responsiveness. Non-responsive proposals will be rejected without evaluation. For vendors that satisfy “Minimum Requirements” and “Mandatory Contents of Proposal”, the Township will evaluate proposals based on the following evaluation criteria, separate or combined in some manner, and not necessarily listed in order of significance:
 - a) The vendor’s general approach to providing the services required under this RFP.
 - b) The vendor’s documented experience in successfully completing contracts of a similar size and scope to the engagement addressed by this RFP.
 - c) The qualifications and experience of the vendor’s management, supervisory or other key personnel assigned to the engagement, with emphasis on documented experience in successfully completing work on contracts of similar size and scope to the services required by this RFP.
 - d) The overall ability of the vendor to mobilize, undertake and successfully complete the scope of work in a timely fashion. This criterion will include, but not be limited to, the following factors: the number and qualifications of management, supervisory and other staff proposed by the vendor to perform the services required by this RFP; the availability and commitment to the engagement of the vendor’s management, supervisory and other staff proposed.
 - e) Costs and fee schedules.

VIII. SELECTION AND CONTRACT

- 1) **The Township will select the vendor deemed most advantageous to the Township, price and other factors considered.** The resulting contract will include this RFP, any clarifications or addenda thereto, the selected vendor’s proposal, and any changes negotiated by the parties.

Exhibit A

Township of Buena Vista

Request for Proposal & Qualifications for Municipal Professionals

Minimum Qualifications

Applicant vendors **must** establish that they meet the following minimum qualifications:

Township of Buena Vista Minimum Requirements

Auditor:

Multi-disciplined firm experienced in municipal auditing procedures, bond law, appearing before the Local Finance Board, arbitrage, municipal budgeting and purchasing. The applicant must meet and possess all certifications necessary to practice as a Municipal Auditor in the State of New Jersey. Additionally, as a minimum, the firm shall have five (5) years' experience as a Township Auditor for municipalities in the State of New Jersey with similarly sized budgets. The applicant must demonstrate a high degree of knowledge of the following:

- a) The finance and operation of local government in New Jersey
- b) Department of Community Affairs' Local Finance Bulletins and their plethora of rules and regulations for municipal finance administration
- c) New Jersey State financial statutes, including but not limited to:
 - i) N.J.S.A. 40A:11-1 et seq. (Local Public Contracts Law)
 - ii) N.J.S.A. 40A:4-1 et seq. (Local Budget Law)
 - iii) N.J.S.A. 40A:2-1 et seq. (Local Bond Law)
 - iv) N.J.S.A. 40A:9-22.1 et seq. (Local Government Ethics Law)
- d) All other financial matters pertaining to Townships, including budgets, assessments, monitoring reports, investments, audit controls, year-end accounting, Annual Financial Statements, budget preparation, annual audit, supplemental debt statements, etc. and a high degree of knowledge and familiarity with municipal trust funds, developer escrow accounts, utility budgets and dedications by rider. The applicant must also meet all certifications necessary to practice as the State of New Jersey.

Township Solicitor and/or Conflict Township Solicitor:

- 1) Multi-disciplined firm with experience in municipal law, municipal litigation and tort claim laws, and familiarity with Titles 40 & 40A of N.J.S.A. The applicant shall have five (5) years' experience as a municipal Township Attorney for a municipality in the State of New Jersey, three (3) years of which should be in a similarly-sized municipality.
- 2) The applicant also must demonstrate a high degree of knowledge, experience and ability with the following:
 - a) The operation of local governmental units in New Jersey
 - b) Acquisition of real-estate (Open Space)
 - c) Assisting with acquiring and administering grants
 - d) Administering Council on Affordable Housing (COAH) programs and Regional Contribution Agreements
 - e) Experience working in a town located in the Pinelands and interacting with the Pinelands Commission
 - f) Municipal Land Use Law
 - g) Extensive knowledge of Local Public Contracts Law
 - h) Experience in Public Sector Labor Relations and Labor Unions
 - i) Advanced working knowledge of OPRA, OPMA, DARM and GRC
 - j) Selling of Township real estate and/or property
 - k) Putting together Employment Practices Liability (EPL) policies to protect the Township
 - l) Experience in a Township Form of government is a plus
 - m) Knowledgeable in Election Law, "Pay to Play" Laws and Government Ethics Laws
- 3) The applicant must be licensed to practice law in the State of New Jersey and be a member of the Bar in good standing.
- 4) Include a list of any other professional qualifications, experience and/or credentials you feel are relevant to this RFP/Q.

Conflict Township Engineer:

- 1) All applicable licenses to perform general engineering in New Jersey. Applicant must have at least five (5) years' experience as municipal engineer in a similarly-sized municipality. Firm must be multi-disciplined with expertise in road construction, construction management, dams with engineers who hold licenses in these areas, MLUL experience, planners & landscape engineers on staff, experience in environmental assessments (wetlands, archaeological, endangered species, hydrologic studies), GIS, materials testing, surveying, traffic studies, drainage, and extensive knowledge of the Pinelands Commission's rules and regulations.

- 2) The applicant must demonstrate the ability to:
 - a) Prepare, or cause to be prepared, plans, designs and specifications for Public Works projects and improvement
 - b) Provide and maintain surveys, maps, plans, specifications and control records with respect to Public Works projects in the Township
 - c) Provide technical and engineering advice and assistance to the Township Committee and Township Administrator
 - d) Prepare, review and approve construction plans and specifications for all capital improvement projects as directed by the Township Administrator
 - e) Successful record of applying for and receiving road improvement grants
 - f) Ability to respond to resident concerns when an engineering project impacts their property
 - g) Experience in engineering inspections of both residential developments and large commercial/industrial projects (over 20,000 sq/ft)
 - h) Experience administering performance bond and maintenance bonds on behalf of the Township
 - i) Must demonstrate experience with engineering design, inspection and contract administration of annual municipal road projects totaling more than \$1 million.
 - j) Documented experience with design, inspection and contract administration of large and small recreation projects
- 3) The appointment term for Township Engineer shall be in accordance with Township Code Chapter 30, Article VI and as provided in N.J.S.A. 40A:9-140.

Township Labor Counsel:

- 1) Firm or attorney specializing in public sector labor relations and whose practice is primarily or solely comprised of representing public sector management. The applicant shall have five (5) years' experience as a municipal labor attorney for a municipality in the State of New Jersey, five (5) years of which should be in a municipality with at least three (3) CBAs, at least one of which should be a police or fire union.
- 2) The applicant also must demonstrate a high degree of knowledge, experience and ability with the following:
 - a) Collective Bargaining with major public sector unions (ex: Teamsters) representing management
 - b) Interest arbitration with Public Employees Relations Commission (PERC)
 - c) Grievance arbitration with PERC
 - d) PERC directed mediation and/or fact finding
 - e) Formulating management proposals
 - f) Employer-Employee Relations Act, ADA, FMLA, NJ FMLA
- 3) Applicant must list any public sector labor union clients; they are currently representing.

- 4) The applicant must be licensed to practice law in the State of New Jersey and be a member of the Bar in good standing. Include a list of any other professional qualifications; experience and/or credentials you feel are relevant to this RFP/Q.

Bond Counsel:

- 1) Law firm experienced in municipal bonding, pooled financing procedures, bond law, and arbitrage. The applicant must meet and possess all certifications necessary to practice as a bond counsel in the State of New Jersey. Additionally, as a minimum, the applicant shall have seven (7) years' experience as a bond counsel for municipalities in the State of New Jersey with similarly-sized bonds. The applicant must demonstrate a high degree of knowledge and experience with municipal bonds of at least five million dollars (\$5,000,000.00), pooled financing with an improvement authority, refinancing of existing bonds and helping the town to structure its debt service so as to minimize impact to the taxpayers. The applicant needs to have experience appearing before the Local Finance Board.
- 2) The applicant must also meet all certifications necessary to practice in the State of New Jersey.

Risk Management Consultant (RMC):

- 1) Firm or agent specializing in public sector Joint Insurance Funds and who has at least five (5) years' experience as an insurance risk consultant and with Municipal Joint Insurance Fund that represents municipalities as an RMC. Experience in municipalities of a similar scope and size is preferred.
- 2) The applicant also must demonstrate a high degree of knowledge, experience and ability with the following:
 - a) Loss Control
 - b) Risk Management
 - c) Claims Review
 - d) Attendance at JIF Meetings
 - e) Safety Programs
 - f) Identifying insurable exposures
 - g) Certificates of Insurance
 - h) Claims processing and assistance
- 3) Applicant shall submit quarterly bill/reports to the Township Administrator delineating duties performed, projects worked on and any other efforts on behalf of Buena Vista Township.
- 4) Applicant must list any other public sector JIF clients they are currently representing as RMC.
- 5) The Municipality authorizes the Fund to pay its Consultant as compensation for services rendered an amount percentage (__ %) of the Municipality's annual assessment as promulgated by the Fund. Said fee shall be paid within 30 days of payment of the member's assessment.

Special Counsel for Records Management:

- 1) Multi-disciplined firm with experience in municipal law, municipal litigation and tort claim laws and familiarity with Titles 40 & 40A of N.J.S.A. The applicant shall have five (5) years' experience as a municipal township attorney for a municipality in the State of New Jersey, three (3) years of which should be in a similarly-sized municipality.
- 2) The applicant also must demonstrate a high degree of knowledge, experience and ability with the following:
 - a) The operation of local governmental units in New Jersey
 - b) Experience in a Township Form of government is a plus
 - c) Knowledgeable in Election Law, "Pay to Play" Laws and Government Ethics Laws
 - d) Advanced working knowledge of OPRA, OPMA, DARM and GRC
- 3) The applicant must be licensed to practice law in the State of New Jersey and be a member of the Bar in good standing.
- 4) Include a list of any other professional qualifications, experience and/or credentials you feel are relevant to this RFP/Q.

Township Grant Consultant

The position will require the Service Provider to devote such time and effort as may be reasonably necessary to service the needs of the Township in connection with the pursuit of all grants available for projects it presently participates in or anticipates undertaking from time to time, as well as to:

- 1) Review all Township properties and facilities in order to maximize potential grant revenue
- 2) Review and study all periodic or recurring grants for projects the Township presently participates in and those which it currently anticipates undertaking in order to maximize grant revenue
- 3) Make recommendations to maximize Buena Vista Townships potential grant revenue and provide the municipality with all grant applications and documentation regarding same.
- 4) Proposed cost of the service(s) or activities, including the hourly rate of individuals who will perform the service or activities. The proposed cost should include:
 - a. Meetings
 - b. Site visits and expenses
 - c. Expenses for travel, postage and telephone excluded from the hourly rate.
 - d. Additional services defined beyond the scope of regular services.

Township Planner:

- 1) Must be a licensed professional planner by the State of New Jersey; must have at least five years' experience in serving as a municipal or county planner in the State of New Jersey.
- 2) The applicant also must demonstrate a high degree of knowledge, experience and ability with the following:

- a) Acquisition of real-estate (Open Space), Green Acres and Recreation and Open Space Inventory (ROSI)
- b) Assisting with acquiring and administering grants.
- c) Experience working in a town located in the Pinelands and interacting with the Pinelands Commission.
- d) Municipal Land Use Law
- e) Selling of Township real estate and/or property.
- f) Ability to respond to resident concerns when a project impacts their property.
- g) Ability to review, analyze and respond as needed to resident concerns regarding Zoning matters.
- h) Experience in drafting Master Plans, Housing Elements, and Fair Share Housing Plans.
- i) Experience in Council on Affordable Housing (COAH).

Joint Planning Board and Zoning Board Planner and/or Alternates:

Licensed in the State of New Jersey, must have experience in Municipal Land Use pertaining to Variance Applications, Use Variance Applications, Major and Minor Site Plan applications and Major and Minor Subdivision applications. Familiar with New Jersey Pinelands Regulations. Experience in conducting redevelopment investigations and drafting redevelopment plans, and must have experience in drafting Master Plans. Must have experience in Council on Affordable Housing (COAH). Must have at least 5 years' experience in representing Land Use Boards in the State of New Jersey. All responses for this position will be reviewed and, if a selection is ultimately made, will be made by the Township Joint Planning/Zoning Board.

Joint Planning Board and Zoning Board Engineer and/or Alternates:

Licensed in the State of New Jersey, must have experience in Municipal Land Use pertaining to Major and Minor Site Plan applications and Major and Minor Subdivision applications. Familiar with New Jersey Pinelands Regulations. Must have at least 5 years' experience in representing Land Use Boards in the State of New Jersey. All responses for this position will be reviewed and, if a selection is ultimately made, will be made by the Township Joint Planning/Zoning Board.

Joint Planning Board and Zoning Board Solicitors and/or Alternates:

Licensed Attorney in the State of New Jersey. Planning and Zoning Board Solicitor must have at least 5 years' experience in representing Land Use Boards (i.e. Planning and/or Zoning). Must have experience in preparing Decisions and Resolutions of Approval or Denial. Familiar with New Jersey Pinelands Regulations, Council on Affordable Housing (COAH) and operations of Joint Land Use Boards. All responses for this position will be reviewed and, if a selection is ultimately made, will be made by the Township Joint Planning/Zoning Board.

Tax Appeal Attorney:

Licensed Attorney in the State of New Jersey. Must have at least 5 years' experience in tax appeals (residential and commercial) at both the County Board of Taxation and the New Jersey Tax Court.

Foreclosure Attorney:

Licensed Attorney in the State of New Jersey. Must have at least 5 years' experience in foreclosure matters.

New Jersey Licensed Site Remediation Professional

Must be a New Jersey Licensed Site Remediation Professional (LSRP) in the State of New Jersey. Must have at 5 years' experience in Site Remediation. Experience with all required reporting with New Jersey Department of Environmental Protection. Must also have experience in New Jersey Local Public Contracts Law.

EXHIBIT B - BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR ALTERNATIVE AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
TOWNSHIP OF BUENA VISTA

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that _____ has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 1, 2024 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Buena Vista as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Aaron Krenzer	
Kurt Renart	
William Ruggieri	
Ellen Testa	
John Williams	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership Corporation Sole Proprietorship Subchapter S Corporation
 Limited Partnership Limited Liability Corporation Limited Liability Partnership

Name of Stock or Shareholder	Home Address

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: _____
 Signed: _____ Title: _____
 Print Name: _____ Date: _____

Subscribed and sworn before me this ____ day of _____, 20 ____.	_____
My Commission expires:	(Affiant)
	_____ (Print name & title of affiant) (Corporate Seal)

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
TOWNSHIP OF BUENA VISTA

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

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**The New Jersey Campaign Contributions & Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.**

The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

The term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)