

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: January 16, 2024 **Time:** 7:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Milmay was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	Absent
	Morgan Krokos	
	Dan Ruga	
	Joanne Shubert	
	Robert Rigolizzo, via phone	
	Ronnie Baldiserra	
	Chief Ruga	

Reading of Prior Meeting's Minutes:

The minutes of the December 12th meeting were read.
A motion to approve the minutes was made by Joanne Shubert.
2nd Morgan Krokos
All in favor

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month that the bookkeeper prepared. A motion was made by Morgan Krokos, seconded by Joanne, to pay all bills. All approved; a copy is attached.

Correspondence:

Old Business:

Dan will contact The Surveyor, Bernard, regarding River Street.

Joanne will post on Facebook that we need to vote for three new Commissioners for the next election on February 17, 2024.

New Business:

The Fire Commission Election is scheduled at The Milmay Firehouse on February 17, 2024, from 2 - 9 pm. We will ask Cheryl Chiarello and her sister Lois if they can be the election workers.

Jacob's Inquiry on pricing fire trucks is on hold.

Dan's Inquiry with the Pineland Commission regarding the cell tower is on hold.

Dan reported that we should explore getting a water treatment system. The valves keep getting clogged, and the water is staining the toilets. He also questions the septic system. The downspouts are pouring water right into the system. He reported that we have had it pumped out two times this year.

Jacob reported that Richland Fire Company wants to purchase a Forcible entry training door for Buena Vista Township fire companies. We will contribute one-quarter of the cost. Total cost is between \$7,500. - \$8,000.

There being no further business, Morgan Krokos made a motion to adjourn the meeting at 8:00 pm.

2nd Joanne Shubert

All approved

Respectfully submitted,
Ronnie Baldiserra

Milmay Volunteer Fire Co.
Vouchers prepared for payment on January 9, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.43	Verizon	December telephone and internet
201.35	Atlantic City Electric	November electric
9.96	Comcast	December cable
125.30	South Jersey Gas	November gas
1680.00	DiVal Safety Equipment	Four pairs boots
355.06	Milmay Volunteer Fire Co.	Reimbursement - stand-by compressor, furnace filters
90.91	Richland General Store	Brake control valve, furnace filters, bolts

MINUTES

Buena Vista Township Fire District #4

Board of Commissioners

Monthly Meeting

Date: February 13, 2024 Time: 7:00 pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Chairperson Joanne Shubert. Robert Rigolizzo was present via face time.

Roll Call: Present
 Robert Rigolizzo
 Morgan Krokos
 Joanne Shubert
 Dan Ruga
 Ronnie Baldiserra
 Chief Ruga
 Nick Ruga

Reading of Prior Meeting's Minutes:

The minutes of the January 9th meeting were read.
Dan Ruga made a motion to approve the minutes.
2nd Morgan Krokos
All approved

Treasurer's Report:

The treasurer presented a list of bills payable for the past month that the bookkeeper prepared. After some discussion, a motion was made by Joanne Shubert, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Old Business:

Fire Commission Election - The Ballots are printed for the election. Notices will be put in the Post Office and Township hall. It will be advertised in The Press and The Daily Journal. The Commissioners appointed Cheryl Chiarello and Lois Kotova as election workers. They will be paid \$150.00 each for their services.

Jacob's inquiry on pricing the fire trucks is on hold.

Dan's inquiry with the Pineland Commission regarding a cell tower is on hold.

Dan's follow up with the inspectors is completed.

Joanne's report regarding the vacation of River Street and alley. We should be getting the report soon.

Dan has requested prices from Clearwater Solutions Water Softener system and Quinlan. The water is potable but making toilets rusty.

New Business:

The Buena Vista Township relief association will have a meeting on April 25th at Millmay Fire House 8pm..

There being no further business, Morgan made a motion to adjourn the meeting, at 8:20 pm

2nd Nancy Glindmyer.

All approved

Respectfully submitted,
Ronnie Baldiserra

Milmay Volunteer Fire Co.

Vouchers prepared for payment on February 13, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.38	Verizon	January telephone and internet
194.68	Atlantic City Electric	December electric
19.92	Comcast	January and February cable
419.24	South Jersey Gas	December and January gas
20.00	Atlantic County Fire Chiefs' Assn.	Dues
100.00	Atlantic County Firefighters' Assn.	Dues
292.54	Jersey Contractors & Assn.	Fuel
119.99	Birch's Communications	Speaker mic and battery
127.95	Joanne Shubert	Reimbursement - fruit basket for Mike Black
1880.00	Dival Safety Equipment	8 5-gallon pails foam
56.97	Richland General Store	Supplies

MINUTES

Buena Vista Township Fire District #4

Board of Fire Commissioners

Date: March 12, 2024

Time: 7:05 pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4, Milmay, was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	Absent
	Morgan Krokos	
	Joanne Shubert	
	Dan Ruga	
	Jim Elam	
	Ronnie Baldiserra	
	Chief Ruga	

Reading of prior meeting's minutes: A motion to accept the February 13 meeting minutes as read was made by Morgan Krokos, seconded by Joanne Shubert. All approved.

Treasurer's report: The treasurer presented a list of bills payable that the bookkeeper prepared. After some discussion, a motion was made by Joanne Shubert, seconded by Morgan Krokos. All approved

Old Business:

The Fire Commission election was held on February 17, 2024. Jim Elam was elected to a three-year term as commissioner and Ronnie Baldiserra was elected to fill Nancy Glindmyer's unexpired commission term. The budget was approved.

Fire Truck inquiry on hold

Dan's inquiry with the Pineland Commission is on hold.

New Business:

Reorganization Meeting:

As a result of the reorganization meeting the following positions were approved:

Joanne Shubert - Chairperson

Morgan Krokos - Vice-Chairman

Jim Elam - Clerk

Dan Ruga - Commissioner

Ronnie Baldiserra - Commissioner/Treasurer, with Nancy Glindmyer preparing the books.

Bank - Truist

Advertising - The Daily Journal and The Press

Morgan will contact Martini & Martini CPA to see if we can negotiate the audit price.

Meetings are held on the second Tuesday of each month at 7:00 pm.

Dan's inquiry on the water softener system is in progress.

Dan reported that the upstairs dance hall and the meeting room need new lighting. The cost will be approximately \$2,400.00.

Open Meeting to the Public:

Chief Ruga would like to have a special meeting to discuss a plan for the future of the fire company.

There being no further business, a motion to adjourn was made by Joanne and seconded by Morgan. All approved and the meeting was ended at 8:25 pm.

Respectfully submitted
Veronica Baldiserra

Milnay Volunteer Fire Co.
 Vouchers prepared for payment on March 12, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 164.38	Verizon	February telephone and internet
152.83	Atlantic City Electric	January electric
9.96	Comcast	March cable
55.36	Column Software	Election notice publication - A.C. Press
31.85	The Daily Journal	Election notice publication
65.00	AJAC Fire Protection	Fire extinguisher inspection
1605.00	Firehouse Innovations LI	Forcible entry door (total share with four other township fire companies)
150.00	Cheryl Chiarello	Election worker
150.00	Lois Kotova	Election worker

MINUTES

Buena Vista Township Fire District #4 Board of Fire Commissioners

Date: April 9, 2024

Time: 7:00 pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay, was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	David Bachinsky
	Dan Ruga	Nick Ruga
	Morgan Krokos	
	Joanne Shubert	
	Jim Elam	
	Ronnie Baldserra	
	Chief Ruga	

Reading of prior meeting's minutes: A motion to accept the March 12 meeting minutes as read was made by Morgan Krokos, seconded by Jim Elam. All approved.

Treasurer's Report: The treasurer presented a list of bills payable that the bookkeeper prepared. After some discussion, a motion was made by Morgan Krokos, seconded by Ronnie Baldserra. All approved.

Old Business:

Dan's inquiry regarding a water softening system is in progress.

Dan will order the light fixtures for the upstairs hall.

Morgan is waiting for a bill from Martini and Martini to inquire about lowering the cost.

Dan reported they had a meeting with the Pinelands about modifying the building. He stated the Pineland Commission said we should be able to renovate. We need to get a deed that shows the roads we had vacated are part of the property.

We are still having a problem with the toilet in the heater room. Dan will look into it.

The meeting was open to the public. No one from the public spoke.

There being no further business, a motion was made by Dan and seconded by Morgan.
All approved, and the meeting ended at 8:05 pm.

Respectfully submitted,
Ronnie Baldserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on April 9, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.38	Verizon	March telephone and internet
152.16	Atlantic City Electric	February electric
207.53	South Jersey Gas	February gas
9.96	Comcast	April cable
7000.00	Dorothy Fire & Rescue	2024 Allocation
276.11	W.S. Darley	14" diamond blade, 2 30"x20" vinyl runners
2559.12	RedLine Gear Cleaning	Cleaning and inspection of 15 sets turnout gear, repair 2 sets gear
11.26	Richland General Store	Light bulbs, screws, fuse

MINUTES

Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: May 14, 2024 Time: 7:05 pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	Absent
	Morgan Krokos	Jim Elam
	Dan Ruga	
	Joanne Shubert	
	Ronnie Baldiserra	
	Chief Ruga	

Reading of Prior Meeting's Minutes:

The minutes of the April 9th meeting were read.

There are two revisions 1. Dan has not ordered the lights for the dance hall. 2. Dan Ruga was not supposed to check with Quinlan in reference to the toilet. A motion to approve the minutes was made by Dan Ruga.

2nd Joanne Shubert

All approved

Treasurer's Report:

The treasurer presented a list of bills payable that the bookkeeper prepared. After some discussion, a motion was made by Joanne Shubert, seconded by Morgan Krokos to pay all bills. All approved

Old Business:

Discussion on a water softening system. Tabled till next month.

Discussion on Dan's inquiry with The Pineland Commission regarding the deed.

There being no further business, Joanne made a motion to adjourn the meeting at 7:50

pm

2nd Ronnie Baldiserra

All approved

Respectfully submitted,

Ronnie Baldiserra

MilMay Volunteer Fire Co.
Vouchers prepared for payment on May 14, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.58	Verizon	April telephone and internet
407.62	Atlantic City Electric	March and April electric
172.18	South Jersey Gas	March and April gas
9.97	Comcast	May cable
212.77	Veronica Baldiserra	Firehouse cleaning (4th qtr. 2023) and supplies
1500.00	Atlantic County Firefighters' Assn.	Firefighter II - K. Ruga, N. Ruga, A. Ruga and D. Countouris
440.40	Insurance Agencies, Inc.	Accident policy
50.50	Richland General Store	Door stops, truck cleaning supplies
191.43	DiVal Safety Equipment	Repair air pak and test regulator
94.00	Action Uniform Co.	Shirt

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: June 11, 2024 Time: 7:05 PM

Chairperson Joanne Shubert called the monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay to order.

Roll Call:	Present	Absent
	Joanne Shubert	Morgan Krokos
	Dan Ruga	
	Jim Elam	
	Ronnie Baldiserra	
	Chief Jacob Ruga	

Reading of Prior Meeting's Minutes:

The minutes of the May 14th meeting were read.
Jim Elam made a motion to approve the minutes.
2nd Dan Ruga
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month that the bookkeeper prepared. After some discussion, Morgan Krokos made a motion, seconded by Joanne Shubert, to pay all bills. All in favor; a copy is attached.

Old Business:

Update on the water softening system: We will table till next month.

Dan has ordered the lights for the dance hall.

New Business:

The Thermostat Baretta installed can automatically be turned on and off. We will contact the dance hall groups to update their schedule and monthly payments.

There being no further business, Jim Elam made a motion to adjourn the meeting at 7:55 pm
2nd Ronnie Baldiserra
All in favor.

Respectfully submitted,
Ronnie Baldiserra

Milmay Volunteer Fire Co.
Vouchers prepared for payment on June 11, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.58	Verizon	May telephone and internet
9.97	Comcast	June cable
119.54	Richland General Store	Supplies and maintenance
9847.00	Buena Vista Township	2024 JIF
2561.88	Emergency Vehicle Services	Maintenance - 1242 Repairs and maintenance - 1241
55.50	State of NJ	2024 annual report and change of registered agent

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: July 9, 2024

Time 7:00 pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was called to order by Chairperson Joanne Shubert.

Roll call	Present	Absent
	Joanne Shubert	Dan Ruga
	Morgan Krokos	
	Ronnie Baldiserra	
	Jim Elam	
	Jacob Ruga	

Reading of Prior Meeting's Minutes:

The minutes of the June 11th meeting were read.
Jim Elam made a motion to approve the minutes.
2nd Joanne Shubert
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month. After some discussion, a motion was made by Morgan Krokos, seconded by Ronnie Baldiserra, to pay all bills. All in favor; a copy is attached.

Old Business:

Hot water heater—There was a discussion about the odor in the kitchen sink's water. Morgan made a motion for Joanne to give Spike English a call about getting an estimate for the hot water heater. Seconded by Jim Elam, all were in favor.

Discussion on water softening system. It was tabled till next month when Dan should be present.

Discussion on Square and Line Dancers renting the upstairs hall. The dancers are struggling with getting enough people out for dances, and it is a good community event. Jim Elam suggested we keep the cost of dances the same. All in favor except Dan who was not present.

New Business:

We received a notice from the township that we passed on the first reading to vacate River Street. It will be further considered for final passage at the regular meeting on July 22,2024.

Jacob reported that we passed the first round for possibly receiving a Scott Pac Grant.

There being no further business, Joanne Shubert made a motion to adjourn the meeting at 7:40 PM.

2nd Ronnie Baldiserra

All in favor

Respectfully Submitted,

Ronnie Baldiserra

MilMay Volunteer Fire Co.

Vouchers prepared for payment on July 9, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.58	Verizon	June telephone and internet
49.22	South Jersey Gas	May gas
281.48	Atlantic City Electric	May electric
773.82	Birch's Communications	Install chargers and outlets on 12-41
441.21	Jersey Contractors & Assoc.	1184 gallons fuel (3-16-24 to 5-27-24)
251.94	Richland General Store	Supplies, sump pump
2088.75	Duval Safety Equipment	Turnout gear, 20" carbide chain

Millmay Volunteer Fire Co.
Vouchers prepared for payment on August 13, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
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August meeting was cancelled due to a lack of quorum

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: September 12, 2024 Time: 7:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	Absent
	Joanne Shubert	Chief Ruga
	Jim Elam	
	Morgan Krokos	
	Dan Ruga	
	Ronnie Baldiserra	

Reading of Prior Meeting's Minutes:

The August meeting was cancelled due to the lack of a quorum.
The minutes of the July 9th meeting were read.
A motion to approve the minutes was made by Morgan Krokos.
2nd Jim Elam
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month that the bookkeeper prepared. After some discussion, a motion was made by Morgan Krokos, seconded by Joanne Shubert to pay all bills. All in favor, a copy is attached.

Old Business:

Update on dance hall cost - Jim reported the charge for dancers is \$7.00 each. After some discussion, we decided not to raise the price.

Discussion on water softener, Dan and Joanne are getting estimates.

Discussion on replacing the water heater in the Upstairs hall is on hold until we get the water softener.

New Business:

Morgan will look into getting an estimate to paint the overhead doors.

There being no further business, Jim made a motion to adjourn the meeting at 8:10 pm.

2nd Morgan Krokos

All in favor

Respectfully submitted,

Veronica Baldserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on September 10, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.68	Verizon	Julu telephone and internet
36.86	South Jersey Gas	June gas
374.28	Atlantic City Electric	June electric
19.94	Comcast	July and August cable
252.00	Action Uniform Co.	Pant, ss shirt, 1s shirt, belt
<i>The above checks were signed and mailed after a quorum approved via email.</i>		
231.50	Aramco, Inc.	O2 sensor replacement
2135.00	FireFlow Services, Inc.	Hose, pump and ladder testing
15.98	Richland General Store	Supplies
33.18	Berco Fleet Service	Glow plug
73.00	Postmaster	100 stamps
159.06	Verizon	August telephone and internet
507.13	Atlantic City Electric	July electric
47.46	South Jersey Gas	July gas
360.00	Veronica Baldiserra	Firehouse cleaning (Jan.-June 2024)
650.35	Dival Safety Equipment	SCBA flow test and repair
1927.10	Milmay Volunteer Fire Co.	Reimbursement for new light fixtures and bulbs
500.00	Emergency Vehicle Services	Install new tank level; 5 light/display
9.97	Comcast	September cable

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: October 8, 2024 Time: 7:00 PM

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Chairperson Joanne Shubert.

Roll Call:	Present	Absent
	Morgan Krokos Joanne Shubert Dan Ruga Jim Elam Ronnie Baldiserra Chief Ruga	

Reading of Prior Meeting's Minutes:

The minutes of the September 10th meeting were read.
Morgan Krokos made a motion to approve the minutes.
2nd Jim Elam
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month that the bookkeeper prepared. After some discussion, a motion was made by Morgan Krokos, seconded by Ronnie Baldiserra, to pay all bills. All in favor, a copy is attached.

Old Business:

The commissioner's signature for the 2024 audit is completed.

Resolution of The Board of Fire Commission District #4 compensation for members. The decision was made that the commissioners will not be compensated. A resolution establishing the compensation of the treasurer in the amount of \$1,200.00 per year was passed unanimously.

Dan will inquire about the tax bill we received for River Street

Joanne will talk to Lisa Tilton in reference to the Insurance for the building and equipment.

Discussion on the 2025 budget.

Joanne made a motion to have the overhead doors painted, Dan seconded all approved.

The commissioners are waiting for an estimate regarding a water softener system.

There being no further business, Joanne made a motion to adjourn the meeting at 8:10 PM

2nd Ronnie Baldiserra

All approved

Respectfully Submitted,

Ronnie Baldiserra

Millmay Volunteer Fire Co.
Vouchers prepared for payment on October 8, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.06	Verizon	August telephone and internet
44.55	South Jersey Gas	August gas
380.76	Atlantic City Electric	August electric
45.91	Veronica Baldiserra	Firehouse cleaning supplies
229.00	Action Uniform Co.	Alter uniform

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: November 12, 2024 Time: 7:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Chairperson Joanne Shubert.

Roll Call: Present

Dan Ruga
Joanne Shubert
Morgan Krokos
Jim Elam
Ronnie Baldiserra

Chief Ruga

Reading of Prior Meeting's Minutes:

The minutes of the October 8th meeting were read.
A motion to approve the minutes was made by Jim Elam.
2nd Joanne Shubert
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month that the bookkeeper prepared. After some discussion, a motion was made by Joanne Shubert, seconded by Morgan Krokos, to pay all bills. All in favor, a copy is attached.

Old Business:

Discussion on tax bill, Dan is looking into it.

Joanne reported the insurance does cover both the building and the equipment. She will request it in writing.

We reviewed the proposed budget. Joanne will submit it to the bookkeeper and she will send it to the state.

We are waiting to see an estimate from Clearwater Solutions Water Softener Systems, we will table till next month.

We are searching for new commissioners. Agnes Elam expressed an interest in becoming a commissioner/treasurer.

New Business:

Nancy advertised the audit in the newspaper and sent a copy to Lisa.

There being no further business, Joanne made a motion to adjourn the meeting at 8:00 PM, Ronnie seconded. All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on November 12, 2024:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 159.40	Verizon	October telephone and internet
39.36	South Jersey Gas	September gas
338.39	Atlantic City Electric	September electric
9.97	Comcast	October cable
650.00	Joe Venezia	Painting of overhead doors
319.00	Hamilton Fire & Safety Equip.	Annual fire extinguisher service
324.06	American Trade Mark Co.	Incident Command Board and Sheet
1482.12	W.S. Darley & Co.	2 helmet lights, axe, wipers, portable pump and boots
1189.00	Aramsco Inc.	Combustible LEL sensor, gas alert detector
180.00	Atlantic Cty. Firefighters Assoc.	Ladder and knot drill
10,075.60	Martini and Martini	2023 audit and 2024 budget preparation
6,000.00	Milmay Volunteer Fire Co.	2024 Incentive Program