

**BUENA VISTA TOWNSHIP  
DIRECT DEBIT (ACH) AUTOMATED CLEARING HOUSE PAYMENT  
AUTHORIZATION FORM**

We are pleased to offer the Direct Debit Payment Plan. Now you can have your payment deducted automatically from your checking or savings account.

**The Direct Payment Plan will help you in several ways:**

- It saves time – fewer checks to write and mail.
- Helps you pay your bills in a convenient and timely manner – even if you're out of town. **There is no fee for this service.**
- Your payment is always on time.

**All you need to do is:**

1. Check the box before type of account to indicate whether your payment will be deducted from your checking or savings account.
2. Fill in your name, financial institution name and information as indicated.
3. **Attach a voided check or savings deposit ticket.**

***THIS AUTHORIZATION IS TO REMAIN IN FULL FORCE AND EFFECT UNTIL THE TOWNSHIP OF BUENA VISTA HAS RECEIVED WRITTEN NOTIFICATION FROM ME (US) OF ITS TERMINATION IN SUCH TIME AND IN SUCH MANNER AS TO AFFORD TOWNSHIP OF BUENA VISTA A REASONABLE OPPORTUNITY TO ACT ON IT.***

***I (WE) UNDERSTAND THE PAYMENT WILL BE PROCESSED APPROXIMATELY ON THE THIRD DAY OF THE MONTH IN WHICH TAXES BECOME DUE.***

***I (WE) UNDERSTAND THAT A HANDLING FEE OF \$20.00 WILL BE CHARGED FOR EACH PAYMENT THAT CANNOT BE PROCESSED DUE TO NSF, INACTIVE ACCOUNTS, ETC.***

***I (WE) authorize Buena Vista Township to initiate debit entries to my (our) account indicated below.***

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

This authorization is for payment of my property tax bill.

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ QUALIFICATION \_\_\_\_\_

PROPERTY LOCATION: \_\_\_\_\_

DEBIT FOR: TAXES \_\_\_\_\_

**\*\* Please attach a listing of block and lot numbers if you need want to pay on additional properties.**

Type of account to debit: (check one) \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Bank Account Number \_\_\_\_\_

ABA ROUTING TRANSIT NUMBER \_\_\_\_\_

Daytime Phone# \_\_\_\_\_ Evening# \_\_\_\_\_

Email Address (Optional): \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature (Joint Account)

**PLEASE MAIL COMPLETED FORM TO:  
BUENA VISTA TOWNSHIP TAX COLLECTOR  
P.O. BOX 605  
BUENA VISTA TOWNSHIP, NJ 08310**

**Phone: 856-697-2100**

**Email: Taxcollector@buenavistanj.com**

**\*ATTACH A COPY OF A VOIDED CHECK OR SAVINGS DEPOSIT TICKET WITH FORM\***